

*It is our mission for CAPTAIN to help to establish trainer of trainers at the local level on ASD and to support a common set of accepted Evidence Based Practices (EBPs), to connect providers from various agencies in hopes of establishing/strengthening local networks and facilitating cross agency communication and training. There are three **Impact Goals** we are hoping local teams can influence through your collaborative work:*

1. *Increase knowledge about ASD and EBPs within your communities*
2. *Increase implementation and fidelity of use of the identified EBPs by providers and implementers*
3. *Improve and increase collaboration between the various agencies serving and supporting individuals with ASD within your communities (e.g. schools, regional centers, FRCs, vendors/nonpublic providers, mental health providers, etc.)*

In order to work toward these outcomes, we have set the following objectives/requirements for the CADRE members:

ALL

- Complete “ASD Across the Lifespan” Online Class through Coursera
- Complete annual CAPTAIN online survey
- Participate in Annual CAPTAIN Summit
- Participate in local CAPTAIN collaborative meetings/activities to implement local plans (quarterly)

Requirement of SELPA Nominated Cadre Members:

- Provide trainings for your SELPA on “Overview of ASD, CAPTAIN and EBPs for ASD” (at least 1 per year)
- Provide 3 Trainings in Specific EBP’s
- Provide implementation coaching for 3 teachers/programs within your SELPA using implementation checklists and coaching process OR Train 3 additional coaches on CAPTAIN Model of training and coaching EBPs for ASD
- Meet with SELPA Leadership to discuss and plan for local implementation of EBPs and Regional Plans

Requirements of Regional Center Nominated Cadre Members

- Provide trainings for Service Coordinators/RC Staff on “Overview of ASD, CAPTAIN and EBPs for ASD” (at least 1 per year)
- Provide Training to Vendors on “Overview of ASD, CAPTAIN EBPs for ASD” (at least 3 per year)
- Meet with your RC Leadership to discuss ways to increase understanding and use of EBPs and Implementation of Regional Plans
- Participate in Quarterly ARCA sanctioned ASD Coordinators Meetings

Requirements of FRC/FEC/UCEDD Nominated Cadre Members :

- Share information with your support organization staff about CAPTAIN, EBPs for ASD and LTSAE resources so that they may assist with information dissemination (Does not need to be a formal training, but Cadre must commit to sharing with their staff)

- Act as a LTSAE "Deputy Ambassador," which includes assisting with Regional Milestones Brochure development and dissemination to support child find

Requirements for Pre-service Teacher Educators

- Share information about CAPTAIN and EBPs for ASD with your Department so that other teacher educators at your institution are able to integrate information into their teaching
- Include Overview of CAPTAIN, ASD and EBPs into appropriate course work
- Provide opportunities for teacher candidates in your program to take specific EBP training modules and use fidelity checklists (during observations or as part of their own fieldwork/student teaching)

In addition, as a member of CAPTAIN you are a vital part of your Regional Implementation Team. **All Cadre members are required to attend quarterly Regional Implementation Team (RIT) meeting.** These meetings are an opportunity to share resources, work on your RIT goals, and troubleshoot barriers to implementation and collaboration. How these meetings are structured can help your collaboration process. Here is a **suggestion** for how to organize your quarterly meetings:

Meeting 1 after summit:

- Establish roles & responsibilities (facilitator, note taker, snack person, etc.)
- Schedule all meetings for the coming year (or have a doodle poll person).
- Review or complete GAS goals.
- Break into workgroups or committees to review your action plans for your GAS goals.

Meetings 2 – 3:

- Report out on workgroup activities
- Guest speaker or program showcase

Meeting 4 Before Summit:

- Review all GAS goals and rate your RIT completion
- Prepare for CAPTAIN Showcase (poster to share back with Cadre at the Summit)

How'd we do?

Reflect on your work from the past year. Take a few minutes to celebrate your successes!! Evaluate your goals from last year's plan. Discuss those things that contributed to success and may have been obstacles or barriers. Next, think about, share and discuss ways your regional CAPTAIN chapter can work together to accomplish the core impact goals of CAPTAIN. Develop your 2017-18 goals and have fun!!!

CAPTAIN PLANNING FORMS 2017

Regional Implementation Team

Region: CAPTAIN 101N

Name of RIT:

Goal Area	GAS Score <small>(circle)</small>	What influenced our accomplishments?	What were Barriers to our work?
<p>1. Increase knowledge about ASD and EBPs in our community</p>	<p>1 <input type="checkbox"/></p> <p>2 <input type="checkbox"/></p> <p>3 <input type="checkbox"/></p> <p>4 <input checked="" type="checkbox"/></p>	<ul style="list-style-type: none"> - Conversations with community partners - Collaboration amongst team members - Distributed brochures at the regional conference 	<ul style="list-style-type: none"> <input type="checkbox"/> Time <input type="checkbox"/> Support from leadership <input type="checkbox"/> Resources _____ <input type="checkbox"/> Other _____ <input type="checkbox"/> Other _____ <input type="checkbox"/> Other _____ <input type="checkbox"/> Other _____
<p>2. Increase implementation and fidelity of use of the identified EBPs by providers and implementers</p>	<p>1 <input type="checkbox"/></p> <p>2 <input checked="" type="checkbox"/></p> <p>3 <input type="checkbox"/></p> <p>4 <input type="checkbox"/></p>	<ul style="list-style-type: none"> - Held SELPA-wide trainings on EBPs - SELPA Director reached out to Superintendents to provide district trainings on EBPs - Some teams have increased implementation of self-management and other EBPs - Overall school teams and administrators demonstrate increased knowledge and understanding of EBPs 	<ul style="list-style-type: none"> <input type="checkbox"/> Time <input type="checkbox"/> Support from leadership <input checked="" type="checkbox"/> Resources _____ <input checked="" type="checkbox"/> Other Geographic barriers _____ <input checked="" type="checkbox"/> Other Shortage of substitutes _____ <input checked="" type="checkbox"/> Other Low attendance at trainings _____ <input checked="" type="checkbox"/> Other High turnover of non-credentialed personnel _____
<p>3. Improve and increase collaboration between the various agencies serving and supporting individuals with ASD</p>	<p>1 <input type="checkbox"/></p> <p>2 <input type="checkbox"/></p> <p>3 <input checked="" type="checkbox"/></p> <p>4 <input type="checkbox"/></p>	<ul style="list-style-type: none"> - Close collaboration of team members - Motivated for success - Learned from last year's experience - Increased communication and promotion led to increased family participation - More parent interactions/connections after the conference - Provided handouts and materials (via thumb drives) to professionals who were not able to attend 	<ul style="list-style-type: none"> <input type="checkbox"/> Time <input type="checkbox"/> Support from leadership <input type="checkbox"/> Resources _____ <input checked="" type="checkbox"/> Other Fires and evacuations _____ <input type="checkbox"/> Other _____ <input type="checkbox"/> Other _____ <input type="checkbox"/> Other _____

1 – No progress baseline level 2 – Some progress 3- Met goal 4-Exceeds expectations

Regional Chapter Name: CAPTAIN 101N Regional Facilitator Michela Figini-Myers

CAPTAIN Liaison _____

Brainstorm on New Projects and Collaborations

(see list below for inspiration, but don't limit your team to the ideas listed)

How can our organizations **work together on training for staff and families?**

- Provide a presentation to CAC
- Conduct a collaborative parent training
- Hold regional conference showcasing EBP's
- Cross training for new staff,
- Develop/establish demonstration sites within our region,
- Hold a make and take for families or new teachers,
- Other _____

How can our organizations work together **to provide updates** to each other on relevant policy and practice changes that impact services to those with ASD?

- Customize and distribute the LTSAE brochure
- Create a regional CAPTAIN social media site with links to CAPTAIN
- Quarterly meetings,
- List serve/newsletter,
- Hot topics presentation at quarterly meeting
- Other _____

How can our Regional Implementation Team **connect with other agencies** in our area that need to become a part of this network)?

- Post CAPTAIN brochures at network (e.g. Higher Ed., Vendors/Providers, Local Support and Advocacy Groups)?
- Give presentations at community colleges, teacher training programs or local advocacy groups
- Other _____

What **project, conference or product** could our regional team develop (EBP conference, brochure, table at Autism Walk, CAPTAIN Newsletter, etc.)?

- Customize and distribute the LTSAE brochure
- Other _____

Goal Area 1: Increasing knowledge about ASD & EBPs in our community

<p>Current Level of Performance Data gathered on (0)</p>	<p>Customized and distributed 25+ English LTSAE brochures to 4+ agencies</p>
<p>Initial Objective (1)</p>	<p>Review, edit, update, and add to the LTSAE brochure to prepare for Spanish version</p>
<p>Secondary Objective (2)</p>	<p>Distribute Spanish LTSAE brochures within cadre members' organizations</p>
<p>Expected Level of Outcome (3)</p>	<p>Customize and distribute 25 English and Spanish LTSAE brochures to 8 agencies</p>
<p>Exceeds Expected Outcome (4)</p>	<p>Customize and distribute 25 English and Spanish LTSAE brochures to 16 agencies</p>

Goal Area 2: Increase implementation and fidelity of use of the identified EBPs by providers and implementers

<p>Current Level of Performance Data gathered on (0)</p>	<p>Offering EBP trainings Coaching has occurred</p>
<p>Initial Objective (1)</p>	<p>Be actively implementing coaching plan including fidelity checklists and regular meetings across the region for at least 2 EBPs</p>
<p>Secondary Objective (2)</p>	<p>Be actively implementing coaching plan including fidelity checklists and regular meetings across the region for at least 3 EBPs</p>
<p>Expected Level of Outcome (3)</p>	<p>Be actively implementing coaching plan including fidelity checklists and regular meetings across the region for at least 4 EBPs</p>
<p>Exceeds Expected Outcome (4)</p>	<p>Be actively implementing coaching plan including fidelity checklists and regular meetings across the region for at least 5 EBPs</p>

Goal Area 3: Improve and increase collaboration between the various agencies serving and supporting individuals with ASD

<p>Current Level of Performance Data gathered on (0)</p>	<p>Held a conference the past two years</p>
<p>Initial Objective (1)</p>	<p>Offer 1 conference/summit on EBPs in a different area of the region</p>
<p>Secondary Objective (2)</p>	<p>Offer 1 conference/summit on EBPs in a different area of the region with materials in Spanish and Spanish translation</p>
<p>Expected Level of Outcome (3)</p>	<p>Offer 1 conference/summit on EBPs with at least one Spanish breakout session in a different area of the region</p>
<p>Exceeds Expected Outcome (4)</p>	<p>Offer 2 conferences/summits on EBPs in a different area of the region</p>

